

IDAHO BARBER AND COSMETOLOGY SERVICES LICENSING BOARD
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 11/9/2020

BOARD MEMBERS PRESENT: Debra J Thompson - Chair
Merrilyn Cleland
Geneal Thompson
Thomas E Grimsman
Wendy S Rucker
Brian Porter
Lindy High

DIVISION STAFF: Russell Barron, Division Administrator
Dawn Hall, Section Chief
Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Eric Nelson, Board Prosecutor
Cesley Metcalfe, Team Lead
Allegra Earl, Board Specialist

OTHERS PRESENT: Lance Giles, The Giles Group, LLC
Barb DeHaan, Northwest Career Colleges

The meeting was called to order at 8:00 AM MST by Debra J Thompson.

EXECUTIVE SESSION

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Grimsman. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Mr. Porter, aye; Ms. G Thompson, aye; Ms. Rucker, aye; and Ms. High, aye. Motion carried.

Ms. High made a motion to come out of executive session. It was seconded by Ms. Cleland. Motion carried.

DISCIPLINE

Ms. Peel presented Settlement Orders in case numbers: BCB-2021-40/41; BCB-2021-53/54; BCB-2021-55/56; BCB-2021-57/58; BCB-2021-59/60; and BCB-2021-

67/68. Ms. G Thompson made a motion to approve the Settlement Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Ms. Cleland. Motion carried.

Ms. Cleland made a motion to allow Mr. Burns to be relicensed on the condition that he sign an agreement to pay the Board \$100.00 per month on the prior action taken by the Board. If he misses a payment his license will be suspended immediately. It was seconded by Ms. Rucker. Motion carried.

The Board reviewed the changes proposed on the inspection form that adds language regarding using a neck barrier with all multi-use capes and storage of equipment. After some discussion, Ms. G Thompson made a motion to accept the changes to the inspection form. It was seconded by Ms. Rucker. Motion carried.

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Mr. Grimsman. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Mr. Porter, aye; Ms. G Thompson, aye; Ms. Rucker, aye; and Ms. High, aye. Motion carried.

Ms. High made a motion to come out of executive session. It was seconded by Ms. Cleland. Motion carried.

BOARD BUSINESS

DISCUSSION ON APPLICATION REVIEW PROCESS

Ms. Earl discussed the application review process with the Board. She stated that the Board has been meeting every month to review applications and discipline. She asked the Board if there are applications currently reviewed by whole Board that could be reviewed between meetings by a Board designee or even the Board specialist. After some discussion with legal counsel, Ms. Cleland made a motion to have the Board specialist review application for licensees that have been expired for 5 years or more with no current work experience and send them a verification of eligibility letter to take the exams. Mr. Krema said that he will prepare a proposed draft of a delegation document for felony and discipline review of applications.

CORRESPONDENCE

The Board reviewed correspondence regarding the amount of time it is taking students to register for the National Interstate Council of State Boards of Cosmetology (NIC) written and NIC Practical examination. Ms. Earl explained that students were being turned away if their ID did not match the name that they were registered under. Normally this would not be of concern, but with COVID-19 is it

taking a while to get rescheduled to take the exams. After some discussion, Ms. High made a motion to have Ms. Earl send a letter to all schools reminding them to have the students register for their exams in the name listed on their photo IDs. It was seconded by Mr. Grimsman. Motion carried.

EXECUTIVE SESSION

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. G Thompson. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Mr. Porter, aye; Ms. G Thompson, aye; Ms. Rucker, aye; and Ms. High, aye. Motion carried.

Ms. Rucker made a motion to come out of executive session. It was seconded by Mr. Grimsman. Motion carried.

APPLICATIONS

Ms. Cleland made a motion to approve the following for licensure:

NGUYEN THI DUNG	NT-278489
MCDOWELL CHRISTOPHER	
OREN	B-278630
RAPHINO-WARREN SARAH	BR-278675
MEYER CATHERINE M	RC-278608
PHAM HUONG THI XUAN	NT-278508
SKIFTON EVA	RC-278580
SNOOKS JASMINE RAE	CI-278457
TROUNG THANH TRUC THI	CAPR-278481

It was seconded by Ms. G Thompson. Motion carried.

Ms. Cleland made a motion to approve the following pending receipt of additional information:

901178538
901178538

It was seconded by Ms. Rucker. Motion carried.

Ms. Cleland made a motion to approve the following pending receipt of additional information:

901113317
901073924

It was seconded by Mr. Grimsman. Motion carried.

Ms. Cleland made a motion to accept the changes to the curriculum and catalog request from Paul Mitchell the School Twin Falls. It was seconded by Ms. G Thompson. Motion carried.

NEXT MEETING was scheduled for December 7, 2020 at 8:00 AM MST.

ADJOURNMENT

Mr. Grimsman made a motion to adjourn the meeting at 9:26 AM MST. It was seconded by Ms. High. Motion carried.

Debra J Thompson, Chair